

About

Haqdarshak is a social enterprise working to make welfare schemes more accessible to citizens by creating a multi-state, multi-lingual, mobile technology platform that helps citizens discover, apply for, and benefit from, government and private schemes that they qualify for. They can use the platform through a local trained facilitator, the 'Haqdarshak', or themselves, on payment of a small service fee, which makes it financially sustainable. The promoters have immense experience in entrepreneurship and grassroots work in this area. The 'Haqdarshaks', as they are called, are people from the community and working on incentive based model where the income is based on number of citizens assisted in availing benefits of schemes. Please visit our website www.haqdarshak.com.

We have received a number of accolades in the past including being selected as one of the top 10 finalist of the Innovate for Digital India Challenge run by CIIE on behalf of mygov.in and Intel, top 5 in the Harvard-IIT Delhi Social Challenge, 2016, top 10 in the Sankalp Global Innovation forum, 2016, and winner of the NASSCOM social innovation forum NSIF 2016 and the Antah:Perna Challenge TIE, 2016. We were also selected as top 6 enterprise in Asia and top 2 in India in the DBS-NUS Social Venture Challenge 2016 in Asia organised by NUS Enterprise and DBS foundation. We were also one of the winners of the Facebook Code for Next Billion challenge.

Our major non-government partners include TATA Trusts, Save the Children, PRADAN, Swades Foundation, Crisil Foundation, DHFL Foundation, Ambuja Cements Foundation, ITC, Godrej Properties, and J-PAL among others. We also work with governments including the Rajasthan government, PTSLP (Tamil Nadu government), Haryana government.

One of the critical parts of our mission is to ensure that our Haqdarshaks are getting the best experience from our platform. Your technical & intellectual support is vital to the growth of network of Haqdarshaks across India.

Please visit our website www.haqdarshak.com to learn more about the organization.

Position

- Data Analyst

Location

- Mumbai

1. Understand and analyze the database schema with respect to the product functionality and Document the same
2. Prepare data reports under the guidance of supervisor from time to time as may be required
3. Data modifications and corrections to the data, including nomenclature and preparation of Templates

4. Documentation of product features, usage and data elements as assigned
5. Administrative tasks, as may be assigned from time to time.

Other Organizational Tasks –

1. Effective need-based discussion with current and potential customers, demo etc. for giving Feedback with respect to the usability of the platform and processes.
2. Foster partnerships with government and non-government institutions to facilitate on - Ground implementation process wherever required.
3. Study various initiatives taken by government, NGOs, corporate in this space.
4. Routinely communicate with stakeholders to identify key issues and establish innovative tools and mechanisms and generate new implementation approaches to disseminate public Scheme information to the wider range of target audience
5. Required to maintain necessary documentation & reports and deliver the same to the Line Manager and Organization

What do you need to get in

- **Experience: 2years+ min; qualification - BE (Computer Science), MCA, MSc (Comp Sc), Good acads.**
- **Strong knowledge and ability to use MS Office (Excel)**
- **Good with developing SQL queries - MySQL and Postgres**
- **Able to pull and assimilate data from various sources. Good knowledge of Linux and experience with shell scripts**
- **Ability to quickly learn new tasks and willingly take direction from senior team members**
- **Experience & strong knowledge of relational database concepts**
- **Ability to communicate regarding data definitions and data quality with business users**
- **Conceptual understanding of hierarchy tables, parent child tables, and Dimension to Fact relationships**
- **Highly self-motivated and directed, with keen attention to detail**
- **Good Communication skills in English.**

Interested Candidate can shoot an email at
jobs@@haqdarshak.com/debranjani.basu@haqdarshak.com