

Haqdarshak Empowerment Solutions Private Ltd. (HESPL)

We are a social impact start-up and we have developed a tech-based platform to bring citizens closer to their entitlements. A company with a strength of 2 not too far away in 2016, to a current number of 110+ as you read this. In the last 3 years, we have had some of the most prestigious names in the sector work with us: Tata Trusts, J-PAL, Save the Children, JSW Foundation, Aga Khan Foundation, IFMR and the list goes on.

Our mission is to reach out to millions across the country and beyond, to ensure that we are instrumental in taking welfare benefits to the doorstep of those citizens, who need them the most. We have influenced over 170,000 Indians and that's just a drop in the ocean. Here's an opportunity to join our young, passionate, team and work towards reaching our goals effectively and efficiently.

Under our Urban Expanse, we are now looking for **Urban Coordinator at the following locations: Kochi , Chennai, Kolkata, Ahmedabad, Mumbai, Chandigarh**

A sales profile with a passion to work to ensure benefits to the needy

Be responsible for the urban project implementation at the assigned location/s for delivery of benefits under various schemes to target beneficiary with the help of technology

- ❖ Understand scheme information, and explain it to the citizens/stakeholders
- ❖ Market our application support services to citizens and generate interest
- ❖ Work actively & directly with the citizens to help them get scheme benefits by way of applications
- ❖ Visit government, semi -government, philanthropic institutes to gather information of upcoming events, camps etc. relevant for scheme benefits
- ❖ Giving services for filling out application forms, consolidation of all required documentation and submission to concerned departments on behalf of citizens.
- ❖ Effective liasoning with local government bodies and officials
- ❖ Giving citizen feedback to internal research and product teams
- ❖ Meeting organizational and regular compliance on documentation and reporting

If you find this profile interesting, and would like to be a part of our team, do reach out to us.

Qualifications and Requisites:

- ❖ Graduation in any discipline (commerce / management stream is preferred)
- ❖ **Sales bent of mind is a must**
- ❖ Minimum one year of professional work experience. { Work experience in Sales & Marketing Or Business Development would be preferred }.
- ❖ Language proficiency in the local state language (reading, writing, speaking).
- ❖ Good communication skills in English. (Ability to read and understand is necessary).
- ❖ Basic skill and understanding in handling a smart phone and desktop/laptop.
- ❖ Knowledge of MS Office is necessary
- ❖ Empathy and willingness towards resolving people's concerns very patiently.

Position will be contractual for 6 Months (Subject to extent)

Send in your CVs with a short cover letter to debranjani.basu@haqdarshak.com

Looking forward to hearing from you!